**SAM HOUSTON STATE UNIVERSITY
CONCENTRATION/TRACK CHANGE REQUEST FORM: B.S. IN INTEGRATED STUDIES**

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| **Directions:** The **Concentration (Undergraduate)/Track (Graduate) Change Request Form** is **ONLY** to be used for existing programs intending to add new or delete an existing concentration/track for the **B.S. in Integrated Studies**.**Note:**  For analytical support regarding justification, [contact Program A](https://shsu.co1.qualtrics.com/jfe/form/SV_6x0A7oHgB4EmH2Z)nalytics. **Assistance:** Contact the Office of Academic Planning and Program Development at (936) 294-2291.*\*Hover over headers for additional information**\*\* Select left arrow to expand collapsed information* |

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| **Program Information** |
| **1. \***[**Program Name**](#_1._Program_Name:)**:** Bachelor of Science with a Major in Integrated Studies |
| **2. Concentration/Track Title:** |
| **3. \***[**Proposed CIP Code (Number/Title):**](#_2.__Proposed)24.0101 (Liberal Arts and Sciences, Liberal Studies) |
| **4. Department:** |
| **5. College:** |
| **6. \***[**Proposed Implementation Date:**](#_6.__Proposed) |
| **7. \***[**Contact Person**](#_7.__Contact)**:**Name:Title:E-mail:Phone: |

1. **Requested Change:**

*Please select the appropriate selection and complete the proceeding information based on your selection.*

 [ ]  Addition of Concentration/Track

 **If selected, sections I-V required (all).**

 [ ]  Deletion of Concentration/Track

 **If selected, only sections I and V required.**

**Justification (Required):** Click or tap here to enter text.

**Deletion Term/Catalog:** Click or tap here to enter text.

1. **Catalog Change Requirement:**

*Please select the appropriate box below*

[ ]  The proposed concentration is a 20% or less change from the existing SHSU program/concentrations.

 **Justification (Required):** Click or tap here to enter text.

[ ]  The proposed concentration is between 21-49% different from the existing SHSU program/ concentrations.

\*Please note that additional OAPA approval will be required if this is selected since THECB defines catalog changes to be 20% or lower and new programs 50% or greater.

**Justification (Required):** Click or tap here to enter text.

[ ]  The proposed concentration is a 50% or greater change from the existing SHSU program/concentrations.

\*Please note that THECB defines the threshold for new programs to be 50% or greater. Therefore, this addition would **not** be added as a concentration. The proposed program would be considered a new degree program and would be required to go through the new degree program development process. If special circumstances exist, which need to be considered, please, provide detailed content in the Justification field.

**Justification (Required):** Click or tap here to enter text.

1. **Curriculum:**

*Proposing department should consult with the Integrated Studies Program Coordinator, Dr. Montse Feu Lopez (936-294-1448 or mmf017@shsu.edu), to ensure curriculum meets the Integrated Studies program requirements.*

* 1. \*[**Degree Plan Information:**](#course) *Complete tables below.*

**Proposed Concentration Degree Plan (Course List)**

|  |  |
| --- | --- |
|  | **SCH** |
| **[Degree Specific Requirements](#DSR" \o "Note: identify all Degree Specific Requirement Courses that overlap with a core curriculum component)**  |   |
| INTG 3301 Critical Approaches to Integrated Studies | 3 |
| Select one of the following: | 3 |
| ENGL 3330 Intro to Technical Writing |  |
| ENGL 3377 Argument and Persuasion |  |
| ENGL 3378 Designing Written Documents |  |
| ENGL 3380 Advanced Composition |  |
| Select 15 advanced elective hours (3000-4000) from the following subject areas: | 15 |
| ARAB, COMS, DSSL, ENGL, FREN, GERM, HIST, LALS, PHIL, POLS, PSYC, SGNL, SOCI, SPAN, WOLC. |  |
|  |  |
|   |   |
| **[Major: Foundation Courses](#FM" \o " Foundation courses should remain the same across differing concentration/tracks with the Concentration/Track courses being the unique or differing factor.)** |   |
| INTG 4301 Integrated Studies Capstone | 3 |
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|   |   |
| **Minor Area 1** |   |
|  *i.e., “Course Name, Course Number”* |   |
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|   |   |
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|   |   |
| **Minor Area 2** |   |
|  *i.e., “Course Name, Course Number”* |   |
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|   |   |
| **Minor Area 3** |   |
|  *i.e., “Course Name, Course Number”* |   |
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| **Total SCH for Degree Plan w/ Concentration** |  |

*\*For multiple concentrations, copy/paste the table and repeat.*

*\*\*Please note that the 20% difference between concentrations* ***CAN NOT*** *come from the Core Curriculum or Major Foundation but instead should come from Prescribed or Free Elective hours.*

**Proposed Concentration Degree Plan (Plan of Study)**

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| **Year 1**  |
| **Fall**  | **Hours**  | **Spring**  | **Hours**  |
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|  |  |  |  |
|  |  |  |  |
| Total  |  | Total  |  |
| **Year 2**  |
| **Fall**  | **Hours**  | **Spring**  | **Hours**  |
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|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total  |  | Total  |  |
| **Year 3**  |
| **Fall**  | **Hours**  | **Spring**  | **Hours**  |
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|  |  |  |  |
|  |  |  |  |
| Total  |  | Total  |  |
| **Year 4**  |
| **Fall**  | **Hours**  | **Spring**  | **Hours**  |
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|  |  |  |  |
|  |  |  |  |
| Total  |  | Total  |  |
| **Total:**  |

 **Note*:*** Please, add needed footnotes below as applicable.

 **Footnotes:**

* 1. Satisfies the requirement for Core Curriculum Component Area I: Communications (6 SCH).
	2. Satisfies the requirement for Core Curriculum Component Area II: Mathematics (3 SCH)
	3. Satisfies the requirement for Core Curriculum Component Area III: Life and Physical Science (8 SCH).
	4. Satisfies the requirement for Core Curriculum Component Area IV: Language, Philosophy, and Culture (3 SCH).
	5. Satisfies the requirement for Core Curriculum Component Area V: Creative Arts (3 SCH).
	6. Satisfies the requirement for Core Curriculum Component Area VI: U.S. History (6 SCH).
	7. Satisfies the requirement for Core Curriculum Component Area VII: Political Science/Government (6 SCH).
	8. Satisfies the requirement for Core Curriculum Component Area VIII: Social and Behavioral Sciences (3 SCH).
	9. Satisfies the requirement for Core Curriculum Component Area IX: Component Area Option (4 SCH).

# **IV Approval Recommendation Signatures**

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| **Approval Recommendation Signatures:** |
| **Approved by Department Head/Faculty** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
|  |  |  |  |  |
| **Approved by Department Chair** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
| **Approved by Department Chair 2 (Interdisciplinary)** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
| **Approved by Department Chair 3 (Interdisciplinary)** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
| **Approved by Department CC (If applicable)** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
|  |  |  |  |  |
| **Approved by College CC (If applicable)** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
|  |  |  |  |  |
| **Approved by Academic Dean** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
| **Approved by Academic Dean 2 (Interdisciplinary)** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
| **Approved by Academic Dean 3 (Interdisciplinary)** | Approved |
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
|  |  |  |  |  |
| **Approved by Director of APPD** | Approved |[ ]  Disapproved |[ ]
| Signature: Click or tap here to enter signature. | Date: Click or tap here to enter date. |
|  |  |  |  |  |

**APPD Use Only**

**Added to Catalog** [ ]

Date: Click or tap here to enter date.

**Added to Banner** [ ]

Date: Click or tap here to enter date.

**Added to Degree Works** [ ]

Date: Click or tap here to enter date.

**Notified Advising** [ ]

Date: Click or tap here to enter text.

**Added to Apply Texas** [ ]

Date: Click or tap here to enter date.

**END FORM**